

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

July 12, 1974

For the confidential information
of the Board of Trustee

THE UNIVERSITY OF WYOMING
 Minutes of
 THE TRUSTEES
 12 July 1974

Table of Contents

	<u>Page</u>
ROLL CALL -----	1
APPROVAL OF MINUTES -----	1
APPOINTMENT -- Ken P. Chong -----	2
SALARY INCREASES	
1. Daniel J. Crawford -----	2
2. Donald S. Warder -----	2
RESIGNATION -- John H. Schultz -----	2
BACHELOR OF SCIENCE IN CHEMICAL ENGINEERING (PRE-PROFESSIONAL OPTION) -----	2
STATE EXAMINER'S REPORT -----	3
PHYSICAL PLANT	
1. New Law Building -----	4
2. Campus Improvements--Science Center-Arts and Sciences-Old Main Areas -----	5
3. Campus Improvements--Wyoming Union -----	5
4. Golf Course Restrooms -----	5
5. University of Wyoming Foundation Lease -----	6
6. Stock Farm--Right-of-Way for Highway Construction and Replacement for Sewage Lagoon -----	6
7. Physiology-Metabolism Building -----	7
8. Tour of McIntyre Hall -----	7
1975-1977 BIENNIAL BUDGET -----	7
IMPROVEMENTS BEHIND SORORITY HOUSES -----	8
ALUMNI HOUSE -----	8
ADJOURNMENT AND DATE OF NEXT MEETING -----	8

THE UNIVERSITY OF WYOMING
Minutes of
THE TRUSTEES
12 July 1974

A regular meeting of the Trustees of The University of Wyoming was called to order by Vice President Hickey at 1:00 p. m. on 12 July 1974 in the Board Room of the Old Main Building.

ROLL CALL

The following Trustees answered roll call:

Brodrick, Bunning, Hickey, Hines, Hollon, McBride, Quealy, Joseph Sullivan, Thorpe, Wilson, and ex officio members Carlson and John Sullivan. Messrs. Pence, True, and ex officio members Governor Hathaway and Schrader were absent.

APPROVAL OF MINUTES

Mrs. Hickey called for any additions or corrections to the minutes of the meeting of 17-18 May 1974. When there were none, she declared the minutes approved as circulated.

At 1:05 p. m. Mr. Hines moved that the meeting go into executive session. The motion was seconded by Mr. McBride, and it carried.

The meeting of the Trustees was reconvened in open session at 2:00 p. m. with the same persons present except Mr. Hollon, who is hereafter recorded absent.

President Carlson asked that matters contained in the President's Report be considered, and, on the basis of the discussions which took place during the executive session, the following actions were taken:

APPOINTMENT

319-Hancock
Ad.

It was moved by Mr. Hines, seconded by Mr. Bunning, and carried that the appointment of Ken P. Chong as Associate Professor of Civil Engineering for the 1974-75 academic year be confirmed as recommended by the President.

SALARY INCREASES

It was moved by Mr. McBride, seconded by Mr. Brodrick, and carried to approve increases in salaries for the 1974-75 academic year for the following persons as recommended by the President:

1. Daniel J. Crawford, Associate Professor of Botany, an increase of \$2,196.
2. Donald S. Warder, Assistant Professor of Recreation and Park Administration, an increase of \$1,800.

RESIGNATION

Mr. Bunning moved acceptance of the resignation of John H. Schultz from his position as Associate Professor of Recreation and Park Administration, effective at the close of the 1973-74 academic year. The motion was seconded by Mr. Hines, and it carried.

BACHELOR OF SCIENCE IN
CHEMICAL ENGINEERING
(PRE-PROFESSIONAL OPTION)

As recommended by the President, Mr. Hines moved that authorization be granted for the pre-professional degree program in Chemical Engineering to be differentiated from the major program in that area by the awarding

of the degree Bachelor of Science in Chemical Engineering (Pre-Professional Option). The motion was seconded by Mr. Joseph Sullivan, and it carried. This change in degree designation is to be effective at the beginning of the 1974 Fall semester.

STATE EXAMINER'S REPORT

Elliott Hays, Vice President
for Finance, and Paul Joy,

Internal Auditor, were invited to join the meeting in order to answer questions concerning the report of the State Examiner on the books and records of the University for the period 1 July 1972 through 30 June 1973.

At this time Mr. True joined the meeting and is hereafter recorded as present.

Following the discussion, it was moved by Mr. Quealy, seconded by Mr. McBride, and carried that the report of the Examiner be accepted and that the following comments relating to the noted exceptions be forwarded to the State Examiner:

1. Non-Sequential Order of Warrants in Register. Present procedures call for closing a given month's business two working days prior to month end to facilitate data processing and reporting. Although the month is closed, we continue to write warrants to avoid a work load build-up, utilizing the following month's date. During this period it is necessary to issue currently dated warrants for required special payments. The number of warrants written out of sequence should not exceed twelve per month and it is recommended present procedures be followed.

2. Periodic Subtotals with Payroll Warrant Register. This procedure will be implemented 1 July 1974. Its intended implementation at an earlier date had been delayed by programming requirements of higher priority.

3. Inclusion of State-Issued Payroll Warrants in Warrant Register. This procedure provides the University with a total warrant register and a very convenient reference to payments to all University employees for any given payroll period and serves further as a central device against which each payroll may be verified for completeness. It is recommended this procedure be continued.

Mr. Hollon joined the meeting at this time and is hereafter recorded as present. Messrs. Hays and Joy left the meeting.

PHYSICAL PLANT

At the request of Vice President Hickey, Mr. Hines, Chairman of the Physical Plant and Equipment Committee, reported on actions taken by that Committee at its meeting earlier in the day. A copy of the minutes of that meeting is attached to these minutes as Attachment A. As set forth below, the following items were discussed and acted upon in accordance with recommendations from the Physical Plant and Equipment Committee. Morris Jones, University Architect, joined the meeting to take part in the general discussions.

1. New Law Building. Mrs. Hickey asked if all interested parties had been consulted in making plans for the new Law Building. She was advised that an ad hoc committee had been appointed to assist with the planning of the building and that this committee had included representatives from the University administration and the faculty of the College; and further students were involved and an outside consultant was employed in the overall review of the plans. James Ranz, Vice President for Academic Affairs, joined the meeting and was asked

to comment on the proposed plans for the new Law Building. It is anticipated that final cost estimates for the project will be available "about 1 September 1974" - Correction 8/2/74 ~~about 1 February 1975~~/ Mr. Hines moved approval of the final conceptual drawings as submitted. The motion was seconded by Mr. Bunning, and it carried. Mr. Ranz left the meeting.

2. Campus Improvements--Science Center-Arts and Sciences-Old Main Areas. Mr. Hines moved approval of a revision in the concept originally approved by Trustees on 9 September 1972 for site improvements in the Science Center-Arts and Sciences-Old Main areas which would eliminate from the east entrance to Old Main Building the vehicle approach and turnaround, and the parking spaces, replacing the roadways and parking area with additional lawn and plantings. The motion was seconded by Brodrick, and it carried.

3. Campus Improvements--Wyoming Union. Mr. Hines moved approval of the plans to improve the Wyoming Union Building site by the addition of sidewalks, bicycle racks, a retaining wall, sod, a sprinkling system, and plantings at an estimated cost of \$10,000. The motion was seconded by Mr. Hollon, and it carried. Funds for this project are available in the building contingency account.

4. Golf Course Restrooms. Mr. Hines explained that this item of business was being withdrawn at this time because temporary arrangements have been made in cooperation with the Wyoming Recreation Commission to provide restroom facilities on the golf course during the current season.

Mr. Pence entered the meeting and is hereafter recorded as present.

5. University of Wyoming Foundation Lease. Mr. Hines moved that the Trustees authorize the execution of a lease by the Vice President for Finance between The University of Wyoming Foundation and the University for the Alpha Kappa Lambda property located on The University of Wyoming campus, the lease to be executed under the following conditions:

1. The lease would be for a five-year term, subject to the right of the University to cancel upon ninety days' notice prior to the annual anniversary date of the lease.

2. The University would be responsible for all maintenance, utilities, and insurance.

3. The University would pay an annual rental computed upon the basis of 9% of the purchase price and amounts expended for necessary repairs not to exceed \$20,150. The annual rental would be paid in monthly installments.

4. The Foundation would have the option to terminate the lease on ninety days' notice prior to the anniversary date of the lease if for the purpose of sale of the property to a fraternity, sorority, or similar entity which is approved and recognized by the University.

The motion was seconded by Mr. Bunning, and it carried.

6. Stock Farm--Right-of-Way for Highway Construction and Replacement for Sewage Lagoon. Mr. Hines moved that the President and Secretary of the Trustees be authorized to execute a quit claim deed for conveyance to the Highway Department for the appraised price of \$44,300 two tracts of land totaling approximately nine acres which are a part of the Stock Farm; and further, that this authorization include utilization of part of the funds from the sale of this land for the purchase and installation of an appropriate septic tank system to replace the Stock Farm sewage lagoon. The

motion was seconded by Dr. Thorpe, and it carried. It is understood that a septic tank incorporating chlorine treatment of the effluent will cost about \$13,000 and will meet requirements of the Environmental Protection Agency.

7. Physiology-Metabolism Building. Following discussion of a proposed Physiology-Metabolism Building to replace present inadequate facilities located at the Stock Farm, Mr. Hines moved that the Trustees authorize the University administration to proceed with plans for the building including soil testing and selection of architect-engineer firms for development of conceptual drawings and preliminary cost estimates to be presented to the Trustees for appropriate action at their meeting on 2 August 1974. The motion was seconded by Mr. Bunning, and it carried. Funds for this project are available in the planning revolving fund authorized by the Legislature.

8. Tour of McIntyre Hall. The tour of McIntyre Hall was discussed but no actions were taken as a result of the tour.

1975-1977 BIENNIAL
BUDGET

President Carlson announced that State officials notified the University administration that all 1975-77 biennial budget requests would be due in the Governor's office on 15 August 1974. As a result of further discussions held by Vice President Hays with appropriate State officials the University was granted an extension of time until 15 September 1974. President Carlson pointed out that this schedule would necessitate a change in the procedure followed in preparing past biennial budgets and would require

a meeting of the Budget Committee prior to the next meeting of the Trustees on 2 August 1974. At that meeting a conceptualized budget would be presented for consideration by the Trustees so that University administrators could then proceed to prepare the final 1975-77 biennial budget for submission to the Trustees for final approval at their September meeting. Tentative meeting dates for the Budget Committee and the Physical Plant and Equipment Committee were set for 31 July and 1 August 1974.

IMPROVEMENTS BEHIND
SORORITY HOUSES

President Carlson stated that

physical improvements planned

for the area behind the sorority houses would be brought to a future meeting of the Trustees for appropriate action.

ALUMNI HOUSE

Dr. Carlson reported that the

University would negotiate a lease

arrangement with The University of Wyoming Alumni Association to finalize plans to rent a house located on the old Ivinson Hospital block to the Association for offices.

At 3:30 p.m. Mr. Hines moved that the meeting of the Trustees go into executive session. The motion was seconded by Mr. Sullivan, and it carried.

ADJOURNMENT AND DATE
OF NEXT MEETING

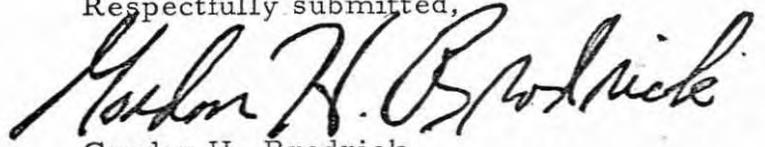
At 4:00 p.m. the Trustees recon-

vened in open session with the same

Trustees present. When there was no further business to be considered,

Vice President Hickey declared the meeting to be adjourned. The next meeting of the Trustees will be 2 August 1974.

Respectfully submitted,

A handwritten signature in cursive script, reading "Gordon H. Brodrick". The signature is written in dark ink and is positioned above the printed name and title.

Gordon H. Brodrick
Secretary

MINUTES OF THE
PHYSICAL PLANT AND EQUIPMENT COMMITTEE MEETING
July 12, 1974

The meeting was called to order at 8:10 A. M. by Chairman Hines. Other Committee members present were Hollon, Bunning, and Sullivan; also Wilson joined the meeting at 9:20 A. M., and Brodrick at 9:30 A.M.. Others present all of the time were Carlson, Hays, Jones, Jackson, Arnold, and Ranz. Dehnert, architect, Dean Hilston, Stratton, and Kaltenbach attended some of the meeting.

NEW LAW
BUILDING

Jackson reported that the Law Review Committee had met this morning at 6:15 and had considered "Plan 6" which was not much different from "Plan 5." The Committee had no objection to "Plan 6," and it was the consensus that it would fit the academic plan. It was the feeling that the Committee approved this plan, but they did not address themselves to estimates. Morris Jones talked of the concepts of the building plan; and Gene Dehnert, architect, spoke more at length about some of the details. He said his firm may bring another idea for the exterior to the August meeting. Bob Arnold talked about the utilities, saying the sewer lines near the site are shallow and the University will need to work with the City about this. The cost of additional sewer is not included in the estimate at this time. Dehnert's estimate is \$2,892,140.

The Committee voted to recommend to the Trustees that they approve the final conceptual drawings.

Mr. Dehnert was excused from the meeting. Wilson arrived.

PHYSIOLOGY-
METABOLISM
BUILDING

Dr. Carlson reported there is planning money for this project, and the need for the building had been indicated years ago.

Brodrick joined the meeting at 9:30 A. M.

Dr. Ranz introduced Dean Hilston, Stratton, and Kaltenbach.

It was reported the State Agricultural Advisory Committee recommended that the stock farm be relocated. The new building being considered would enable the University to have adequate facilities near the beef unit. It would be placed, probably, to the rear of the beef breeding unit near the Dairy Farm. Kaltenbach and Stratton explained the concept of the needs, and presented an idea about a waste treatment unit. Morris Jones recommended an architect-engineer firm with some mechanical and electrical "in house" help be selected. The Committee voted to recommend to the Trustees that they go ahead on the planning, grant authority to proceed with soil testing and selection of architect-engineer firms for development of conceptual drawings and preliminary cost estimates for presentation to the Trustees for final selection at their meeting on August 2, 1974.

STOCK FARM
RIGHT OF WAY
FOR HIGHWAY
CONSTRUCTION
AND REPLACEMENT
FOR SEWAGE LAGOON

The Committee voted to recommend to the Trustees that the University convey to the Wyoming Highway Department two tracts of land totaling about nine acres which are part of the Stock Farm, at the appraised

price of \$44,300.

CAMPUS IMPROVEMENTS:
SCIENCE CENTER, ARTS
AND SCIENCES, OLD MAIN
AREAS

The Committee voted to recommend to the Trustees that they approve the revised concept of the site improvements as shown on the drawings which were presented at the meeting.

CAMPUS IMPROVEMENTS
WYOMING UNION

The Committee voted to recommend to the Trustees that they approve the plans to improve the Wyoming Union site as detailed in the report to the Board.

GOLF COURSE
RESTROOMS

Mr. Jackson reported that the Athletic Department had borrowed two portable chemical toilets from the Wyoming Recreation Commission until October 2 of this year, and a local contractor will service them for \$80 per month including chemicals. There is no action required at the present time.

UNIVERSITY OF
WYOMING FOUNDATION
LEASE

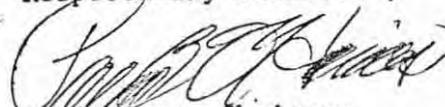
The Committee recommended that the Trustees lease the Alpha Kappa Lambda property from The University of Wyoming Foundation as detailed in the report to the Trustees. It is planned, at present, this house will be used for housing graduate students after it is put in order; then, hopefully, the property will be purchased by an organized living group.

TOUR OF
MCINTYRE
HALL

The Committee left at five minutes to eleven for a review of the condition of the dormitory.

ADJOURNMENT The meeting was considered adjourned after the tour.

Respectfully submitted,


Paul Hines, Chairman
Physical Plant Committee